

KLAMATH COUNTY FIRE DISTRICT #3

Board of Directors Meeting May 21, 2026 Meeting Minutes

1. Meeting was called to order at 10:01 am. by Mr. Dan Hudson, Board Director. Board members Mr. Dan Hudson, Mr. Mike DuBois, and Ms. Carrie Giroux were present. Ms. Sarah Herbert was absent from the opening of the meeting. Also in attendance was Fire Chief Nate Hussey as well as several members of the community.
2. **Changes to the Agenda.** No changes.
3. **Correspondence:** Nate Hussey stated he spoke with Ms. Carrie Giroux regarding the notices we received from the IRS regarding the Districts address changes. Ms. Giroux will contact them and correct the issue.
4. **Financial Report:** Carrie Giroux updated the Board on the financial reports. Vicki Baker of Professional Tax Solutions is our bookkeeper. She has not been able to provide those at this time due to her having surgery. Ms. Giroux reviewed the bank account totals with the Board.

Mr. Hussey reported that the monies in the Fire and LGIP account combined is what is left over from last years tax money which is all fire department money. He noted that we are expecting a payment of \$30,000 to \$32,000 from the GEMT grant. We also recieved our grant for wildland staffing from the State Fire Marshals office which equates to \$35,000.

Discussion continued regarding paying stipends and what is budgeted for it.

5. **Minutes:** Mike Dubois asked for a motion to accept the April 2026 minutes as prepared. Dan Hudson made a motion to accept the April 2026 meetings minutes as prepared. Carrie Giroux seconded the motion. Roll call was taken as follows: Dan Hudson, aye, Carrie Giroux, aye, Mike DuBois, aye. Motion passed 3-0.
6. **Chiefs Report:** Mr. Hussey provided an update to the Board. Currently, YTD we have received 226 calls for service and 169 of those were for ambulance. In the last month, we received 68 calls of which 50 were for the ambulance, resulting in 35 trips to the hospital.

We have completed the fax machine setup that the hospital required of us. We are now able to provide patient reports directly to the hospital.

Note: Sarah Herbert has arrived and joined the meeting at 10:08 am.

We should know this month regarding the seismic upgrade through ZCS whether the application submitted is approved. They will continue to submit the application until it is approved.

The GEMT fee for service should be forthcoming any time after the 15th of May.

Maintenance on vehicles is ongoing. We put new tires on the heavy wildland truck.

We are still without two hand-held radios. We purchased two handhelds this year including one mobile. We still need to purchase two more radios. Ms. Giroux asked how many we have on hand that are functioning and Mr. Hussey stated that we currently have 18. The state and federal agencies dictate

what radios we should be using, so county wise, we/they are going for a country-wide grant to be able to purchase the radios for all agencies as the cost is prohibitive as a district.

The District hosted an EMR class and we graduated five people from our district and two from Chemult Fire. They are now able to get licensed. We have another five new crew members for wildland fires and we will be sending them to the Forest Service for a two-day guard school at the end of June.

Mr. Hussey reported on the upcoming Pioneer Day in Sprague River. Discussion continued.

Mr. Hussey stated that he would like to purchase a new Type 3 which would replace the Type 1 that we currently have. This would be possible through the AFG grant. Mr. Dan Hudson stated that he would help in writing the grant.

Old Business:

Committee Reports: As follows.

1. **AUP:** Ms. Herbert stated that we need to re-do our QuickBooks essentially while we do the AUP. The AUP group has a bookkeeping department that we would hire and have them review and correct our books. They would then be able to have them review the reports on a monthly basis, that our bookkeeper, Vickie Baker, produces before each board meeting.
2. **Legal Counsel:** We are now a client of Local Government Law Group in Eugene. Ms. Girox will provide contact information to Mr. Hussey.
3. **SDAO Training Update:** Ms. Girox will be attending the training summit on June 24, 2026.
4. **ASA Update:** Mr. Hussey reported on ASA and the steps taken to get this approved. Discussion continued.
5. **Sprague River Property Update:** Mr. Hudson contacted Amerititle and the cost would be approximately \$1,200 for title insurance. The use of the property was discussed regarding installing a water station on the property which would require digging a well as well as a solar pump and a holding tank. Mr. Hussey feels we would be able to get a grant for this. A resolution was emailed to Mr. Hudson and he stated that he never received it. Ms. Girox will resend it to Mr. Hudson to review with the current owner of the property so he can sign it. Mr. DuBois stated that we should table this issue until after the budget committee meeting. Mr. Hudson agreed. Discussion continued at length on the subject.

New Business:

1. State of Oregon Registration – Ms. Girox reported that she has updated the District's registration with the State of Oregon as well as the annual report.

Volunteer Report: No reports.

For the Good of the Order: Mr. DuBois commended the fire department employees for providing a quick response to the fire on Drews Road. Mr. Hussey stated that Kevin Bumble of our fire department quickly managed to extinguish the fire with the help of two of our firefighters.

Mr. Hudson noted that we have an open position on the board and asked if we had received any applications. Mr. DuBois stated he will get it posted on social media.

Adjournment: There being no further business to come before the Board, Mr. Mike DuBois asked for a motion to adjourn the meeting. Carrie Giroux made a motion to adjourn the meeting at 11:02 am. Mr. Hudson seconded the motion. Roll call was taken as follows: Mike DuBois, aye, Carrie Giroux, aye, and Dan Hudson, aye, Sarah Herbert, aye. Motion passed 4-0.

Respectfully Submitted:

Carrie Giroux
Secretary/Treasurer